

SDRA Seminars: Aberdeen, Mitchell, Rapid City

# Your Rights & Responsibilities As an Employer

## 1. Seminar you're attending (10 a.m. - 3 p.m.)

- Aberdeen** / Tues., May 8-Dakota Event Center
- Mitchell** / Wed., May 9-Highland Conference Center
- Rapid City** / Thurs., May 10-Comfort Suites & Convention Ctr

## 2. Your contact information

Participant's name/s \_\_\_\_\_

\_\_\_\_\_

Business \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_ Total number of people attending from your business

If you have special dietary needs for the lunch, please specify \_\_\_\_\_

## 3. Payment - includes seminar & lunch

- South Dakota Retailers Association member:** \$25 per person for members & their employees
- Nonmember business:** \$40 per person

\$ \_\_\_\_\_ **TOTAL**

- Check enclosed (checks payable to SDRA)

Credit card payment  Visa  MasterCard  Discover  Am. Exp.

Name on card \_\_\_\_\_

Card number \_\_\_\_\_

Expiration date \_\_\_\_\_

## 4. How to submit registration and payment

**ONLINE** at <https://www.sdra.org/events/laborlaws.asp> - get the member discount with **using the member discount code** -or-

**CALL** SDRA with your registration and credit card information: 1-800-658-5545 -or-

**MAIL** your completed form and check or credit card information to SDRA • PO Box 638 • Pierre, SD 57501 -or-

**FAX** your completed form to SDRA at (605) 224-2059 (Note: we advise against sending credit card information via fax)

Get the tools you need to help you comply with key state and federal labor laws. The seminar runs from 10:00 a.m. to 3:00 p.m. Lunch is included.



## FAST-PACED SEMINARS loaded with info you can use!

### Crucial Info on Labor Laws

Answers to frequently asked employment law questions

Employee handbooks: Do you need one? What should be in it?

What to know about sick leave, vacation time, personal leave, other time off

Sexual harassment, discrimination, and retaliation - a hot button issue in the workplace right now

Politics and the workplace

Social media issues in hiring decisions and on-the-job

Can you establish different policies for different employees?

Risks and rewards of making exceptions to company policies

Being sensitive to pay equity issues

Accommodating pregnant women and breastfeeding mothers: state and federal requirements

Wage and hour update

And more!



**Chris Hoyme**  
Jackson Lewis, PC  
Omaha

Member of the  
South Dakota Bar

**jackson lewis**  
All we do is work.

## Second speaker to be announced



**Tues., May 8 - Aberdeen - Dakota Event Center**  
**Wed., May 9 - Mitchell - Highland Conference Center**  
**Thurs., May 10 - Rapid City - Comfort Suites**